

## **DRAFTING**

### **“Tell more about less”**

- Keep writing so that later there will be something to revise
- Compose quickly as possible to get all your ideas down on paper.
- Spell and punctuate as well as you can. You can always go back later to fix up errors.
- Write legibly enough to read your work later on.
- Write only on one side of the paper.
- Start on the left margin of the page.
- Leave a space between each line.

### **“Be in a constant state of composition”**

